



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 11TH JULY 2011
AT 6.00 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, Mrs. R. L. Dent, K. A. Grant-Pearce, Mrs. J. M. L. A. Griffiths, R. J. Laight, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

AGENDA

1. Apologies for Absence
2. Declarations of Interest and Whipping Arrangements
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 13th June 2011 (Pages 1 - 6)
4. Bromsgrove Community Safety Partnership Plan Report (Pages 7 - 30)
5. Detection of Crime - Overview and Scrutiny Topic Proposal Report (Pages 31 - 38)
6. Recreation Road Car Park - Overview and Scrutiny Topic Proposal Report (Pages 39 - 46)
7. Reduction in Bus Services - Overview and Scrutiny Topic Proposal Report (to follow)
8. The Council's Ethical Policy - Verbal Update
9. Planning Enforcement Overview and Scrutiny Investigation - Verbal Update

10. Forward Plan of Key Decisions 1st July to 31st October 2011 (for information only) (Pages 47 - 56)
11. Overview and Scrutiny Board Work Programme (Pages 57 - 60)
12. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

1st July 2011



INFORMATION FOR THE PUBLIC

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Declaration of Interests - Explained

Definition of Interests

A Member has a **PERSONAL INTEREST** if the issue being discussed at a meeting affects the well-being or finances of the Member, the Member's family or a close associate more than most other people who live in the ward affected by the issue.

Personal interests are also things relating to an interest the Member must register, such as any outside bodies to which the Member has been appointed by the Council or membership of certain public bodies.

A personal interest is also a **PREJUDICIAL INTEREST** if it affects:

- The finances, or
- A regulatory function (such as licensing or planning)

Of the Member, the Member's family or a close associate **AND** which a reasonable member of the public with knowledge of the facts would believe likely to harm or impair the Member's ability to judge the public interest.

Declaring Interests

If a Member has an interest they must normally declare it at the start of the meeting or as soon as they realise they have the interest.

EXCEPTION:

If a Member has a **PERSONAL INTEREST** which arises because of membership of another public body the Member only needs to declare it if and when they speak on the matter.

If a Member has both a **PERSONAL AND PREJUDICIAL INTEREST** they must not debate or vote on the matter and must leave the room.

EXCEPTION:

If a Member has a prejudicial interest in a matter being discussed at a meeting at which members of the public are allowed to make representations, give evidence or answer questions about the matter, the Member has the same rights as the public and can also attend the meeting to make representations, give evidence or answer questions **BUT THE MEMBER MUST LEAVE THE ROOM ONCE THEY HAVE FINISHED AND CANNOT DEBATE OR VOTE.**

However, the Member must not use these rights to seek to improperly influence a decision in which they have a prejudicial interest.

For further information please contact Committee Services, Legal, Equalities and Democratic Services, Bromsgrove District Council, The Council House, Burcot Lane, Bromsgrove, B60 1AA

Tel: 01527 873232 Fax: 01527 881414

Web: www.bromsgrove.gov.uk email: committee@bromsgrove.gov.uk

Agenda Item 3

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY, 13TH JUNE 2011 AT 6.00 P.M.

PRESENT: Councillors C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, S. Dudley, K. A. Grant-Pearce, R. J. Laight, P. Lammas, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer, L. J. Turner and P. J. Whittaker

Officers: Ms. J. Pickering, Mrs. C. Felton, Mr. J. Godwin and Ms. A. Scarce

1/11 **ELECTION OF CHAIRMAN**

RESOLVED that Councillor P. J. Whittaker be elected Chairman of the Board for the ensuing municipal year.

2/11 **ELECTION OF VICE CHAIRMAN**

RESOLVED that Councillor P. Lammas be elected Vice Chairman of the Board for the ensuing municipal year.

3/11 **APOLOGIES**

An apology for absence was received from Councillor Mrs. R. L. Dent.

4/11 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

There were no declarations of interest or whipping arrangements.

5/11 **MINUTES**

The Minutes of the Overview and Scrutiny board meeting held on 5th April 2011 were submitted.

RESOLVED that the minutes be approved as a correct record.

6/11 **SILVERDALE PLAY AREA PETITION - REPORT**

The Chairman welcomed the Head of Leisure and Cultural Services to the meeting. The Head of Leisure and Cultural Services gave background information on the Silverdale Play Area Report.

Members discussed the confusion which had been caused by the wording in the initial report to Cabinet on 1st December 2010. The Head of Leisure and Cultural Services confirmed that this had been noted and would be taken on

board in future reports. The Board also noted those that had been consulted in the preparation of the report and after further discussion it was

RECOMMENDED that the Report Template be amended to include, where appropriate, the Ward Councillor under the heading Others Consulted on the Report.

RESOLVED that the Board notes the content of the Silverdale Play Area Report.

7/11

IMPROVING RESIDENTS' SATISFACTION TASK GROUP - 12 MONTH REVIEW REPORT

The Chairman introduced this item and officers explained to the Board that this was the 12 month Review of the Improving Residents' Satisfaction Task Group. The report was for information and it was at the discretion of the Board to consider whether to take any further action on the progress of the recommendations from the Task Group.

Members enquired how satisfaction of residents' was measured. Officers explained that previously it had been through the Place Survey and performance indicators; however, this was no longer a statutory requirement for the Council. Therefore officers were currently exploring other means of monitoring residents' satisfaction. The Board had received an update on this at the meeting held on 5th April 2011.

The Board also discussed staff morale and how this was monitored. Officers informed Members that the Chief Executive regularly held staff forums and drop in sessions and had extended an invitation to each member of staff to speak to him individually about any particular concerns they had within the organisation. Heads of Services also updated staff regularly to try and ensure that concerns were addressed wherever possible. Officers conceded that it was difficult to monitor the success of this and advised Members that although positive feedback was received there had been occasions when points had been raised by staff which had been overlooked by the management team and these were taken on board. Members discussed what effect, if any, this had on sickness absence and whether this was also monitored. Officers informed Members that this was monitored both by the Cabinet and the management team and there was a process in place for managing that absence when the member of staff returned to work.

The Board discussed the decision to defer the internal assessment against the Customer Service Excellence accreditation and confirmed that this should remain on the Board's Quarterly Recommendation Tracker.

RECOMMENDED that sickness absence be included as part of the performance information that the Board received on a regular basis.

RESOLVED that the 12 month Review of the Improving Residents' Satisfaction Task Group be noted.

8/11 **HOT FOOD TAKEAWAY INVESTIGATION - 12 MONTH REVIEW REPORT**

The Board was advised that this report was the 12 month review of an investigation carried out on Hot Food Takeaways and for Members to note whether the recommendations had been carried out and if any further action was necessary. After discussion it was

RESOLVED that the Board receive an update in respect of the Local Development Framework and the consultation exercise which has recently been carried out.

9/11 **OVERVIEW AND SCRUTINY BOARD DRAFT ANNUAL REPORT 2010/11 - FOR INFORMATION**

The Board received the draft Overview and Scrutiny Annual Report for 2010-11 for information.

Members raised concerns and discussed in detail, the workload of the Board in the context of support received from Committee Services Officers, following the amalgamation of the four Boards earlier in the year. A major concern was the ability to carry out additional investigations and task groups outside of the work programme. Officers confirmed that one Committee Services Officer supported the Board and this had been agreed at full Council as part of the final budget settlement in February 2011. Officers confirmed that from a financial point there was an option for Board Members to recommend to Cabinet and then through to full Council, for additional resources to be made available, if the Board feel that the current support was not sufficient for the Board to carry out its work successfully.

10/11 **FORWARD PLAN OF KEY DECISIONS 1ST JUNE - 30TH SEPTEMBER 2011 (FOR INFORMATION ONLY)**

The Forward Plan of Key Decision was considered and noted by the Board. Officers advised Members that this was an opportunity to look forward to decisions that had not yet been made and to participate in shaping those decisions and policies through the process of pre-scrutiny at an early stage.

The Board discussed the Car Parking Shared Service Business Case and Officers advised Members that this was purely in relation to the management aspect of car parking and not car parking charges. Several options were being considered including out sourcing to another council.

11/11 **THE PLANNING PROCESS - OVERVIEW AND SCRUTINY TOPIC PROPOSAL REPORT**

The Chairman introduced this item as he had put forward the Overview and Scrutiny Topic Proposal in respect of the planning process and asked Members to consider including this within the work programme for the coming year. The Chairman explained he had chosen this topic because the vast majority of communications he received from residents was in relation to some

part of the planning process. An investigation into the planning process would be beneficial in order to enhance the reputation of the Council.

Members aired concerns over the size of such an investigation and that this would take up the capacity of the Board in its entirety. Although the proposal stated scrutiny of all areas of planning it would be necessary to break the process down into specific areas of planning and to concentrate on those areas of most concern to both Members and residents in the first instance. The Board was also concerned about changes that were expected to take place following the implementation of the Localism Bill later in the year and discussed whether it would be appropriate to defer the topic until the Bill was in place.

The Board was also concerned about the resources available to them, as this investigation would take up a large part of both the Board's resources and officer time from the planning department. After discussion it was agreed that Enforcement would be investigated initially with a view to this leading into further areas as the investigation progressed. The options for how the investigation would be carried out were considered and it was felt that an investigation, through both formal and informal meetings, by the Board would be appropriate.

RESOLVED that the Board carry out an investigation into planning enforcement and consider further areas of the planning process for investigation on completion of the initial investigation.

12/11 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME 2011/12**

The Board considered the Work Programme for 2011-12. Officers advised Members that the Work Programme contained several topics which had not been allocated to specific meetings as they were carried over from the previous municipal year and it was at the discretion of the Board as to whether they wished to investigate these topics.

The Board considered topics for future scrutiny and inclusion in the work programme. Members discussed the Council's Ethical Policy which related to advertising on for example traffic islands and advertisements within Council literature such as Together Bromsgrove. Members requested that Officers present a short report to the Board on this topic to ensure that the policy was being adhered to.

Councillor C. J. Bloore proposed a topic, the reduction in bus services due to withdrawal of bus subsidies, for consideration by the Board as a task group. After detailed discussion and due to the limited time available, Members requested a completed Overview and Scrutiny proposal form, with a covering report and background information, be submitted to the Board meeting to be held on 11th July 2011.

Councillor S. P. Shannon advised the Board that he had put forward a topic for possible scrutiny on 13th June 2011, in respect of issues at the pay on foot Recreation Road Car Park. Officers confirmed that background information

would also be obtained in respect of this and the completed Overview and Scrutiny proposal form, together with a short covering report, would be submitted to the Board meeting to be held on 11th July 2011.

RESOLVED:

- (a) that a progress report on Enforcement and Fixed Penalty Notices for Environmental Services be timetabled in for 12 months post implementation;
- (b) that the Worcestershire County Council Draft Older People's Strategy be removed from the Work Programme; and
- (c) that in respect of the Council's Ethical Policy, a report and attendance from the appropriate officer be requested for the meeting of the Board to be held on 11th July 2011.

The meeting closed at 7.15 p.m.

Chairman

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BROMSGROVE DISTRICT COUNCIL

Overview and Scrutiny Board

11th July 2011

Bromsgrove Community Safety Partnership Plan 2011/12

Relevant Portfolio Holder	Cllr Margaret Sherry
Relevant Head of Service	Angela Heighway
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 The purpose of this report is to provide members with an overview of the 2011/12 Bromsgrove Community Safety Partnership Plan.
- 1.2 The contents of this report outline the main local priorities within the plan and highlight some of the key challenges in tackling local priorities.

2. RECOMMENDATIONS

- 2.1 That the priorities within the Community Safety Partnership Plan be acknowledged; and
- 2.2 The board consider areas of interest within the plan that could be included in the overview and scrutiny work programme for further investigation.

3. BACKGROUND

- 3.1 In community safety, it has become more evident that a range of organisations and agencies working together deliver more effective and long lasting solutions than any one agency working alone. It is recognised that all agencies have a part to play in tackling crime, disorder and anti-social behaviour; it is the role of the Community Safety Partnership to facilitate an environment for effective partnership working and coordinate delivery at a local level.
- 3.2 In place of nationwide mandates from Government, the onus is now on Community Safety Partnerships to understand the full breadth of crime and community safety issues in their local area and be able to demonstrate effective action to address them.
- 3.3 Following recommendations arising from the review of the Crime and Disorder Act 1998, Community Safety Partnerships are now required to carry out an annual assessment of crime, disorder, and the harm caused by substance misuse to inform the development of a three year Community Safety Partnership Plan, refreshed annually.

- 3.4 An annual assessment ensures that the Community Safety Partnership is making intelligence-led and evidence-led decisions. This assists the partnership to work within defined budgets and with a focus to address a wide range of community safety issues that are of the greatest importance to communities and that the partnership are best suited to address effectively.
- 3.5 The annual assessment is conducted by the partnership's analyst who uses a variety of data sources from all of the partner agencies to build an understanding of local crime and community safety issues. The analyst will source data from police, the local authority, the fire and rescue service, the probation trust, local landlords such as BDHT, from PACT meetings, local surveys and many other sources.
- 3.6 Once this assessment has been completed, the findings are discussed amongst partners who sit on the steering group. The assessment is considered alongside local, regional and national drivers; a set of local priorities are then created and adopted.
- 3.7 This year the Bromsgrove Community Safety Partnership Plan only spans 12 months in light of financial pressures and potential partnership re-structures from April 2012. The latest strategic assessment identified six local priorities; they are domestic burglary, domestic abuse, youth related anti-social behaviour, disorder linked to the night time economy, protecting vulnerable people from the harm caused from ASB and environmental crime. For marketing purposes and in recognition of their links with each other these priorities sit within three themes; Secure Homes, Safer Streets and Public Places, and Protecting Communities
- 3.8 For each priority The Community Safety Partnership Steering Group will provide some parameters for the tasking group to work in appendix 1.
- 3.9 The Community Safety Partnership Tasking Group will create a local delivery plan to coordinate the efforts and resources of partners to tackle the priorities set. These delivery plans are evolving throughout the year to ensure they are flexible enough to meet changing demands, and address emerging issues
- 3.10 A partnership plan is also published. This is a public document which summaries the priorities of the partnership and the actions they will undertake. It will also give a brief introduction to the partnership and an outline of the partner agencies with it.
- 3.11 The partnership plan is published on the Bromsgrove District Council website and is available to members of public on request. The current partnership

plan is currently out for consultation with partners and will be available to the public in July. A copy of the partnership plan can be seen in Appendix 2.

4. KEY ISSUES

- 4.1 Dwelling burglary is often linked to known offenders in hot spot areas such as Alvechurch, Wythall, Barnt Green, Cofton Hackett and Rubery. Bromsgrove District has the highest volume of offences than any other district/borough in the County. This is possibly due to its proximity to large conurbations such as Birmingham and Sandwell, and its vast road network providing easy access and egress to perpetrators.
- 4.2 The detection of burglary is the task of the police but the role of prevention and public reassurance is best suited to a multi-agency response. In 2011/12 the Bromsgrove CSP will be setting up a home security initiative to give residents the information and guidance they need to secure their property. The initiative will also give support through home security assessments to victims and those that are identified as vulnerable. In some cases this may include financial support to make essential security improvements.
- 4.3 Bromsgrove Town Centre is statistically a safe place to be during the evening compared to other town centres around the County with relatively low levels of violent crime, and other disorder linked to the night time economy. The Bromsgrove CSP chose to include the night time economy as one of their priorities in recognition of the importance to maintain a safe environment with the town centre at night by supporting current initiatives such as CCTV and the pub watch scheme as well as provide professional guidance to the regeneration programme.
- 4.4 Bromsgrove CSP has a strong history of investing in tackling environmental crime in recognition that an area that looks uncared for is an area that attracts crime and anti-social behaviour. This year Bromsgrove CSP are focusing on tackling graffiti but also building on its previous efforts to make environmental improvements that deter crime and anti-social behaviour. Survey data also highlights the importance amongst residents of the importance of clean streets.
- 4.5 Bromsgrove CSP will be assisting the local authority in developing a graffiti management strategy and set up systems and processes that will aid the detection of perpetrators of graffiti. Efforts will also be made to explore ways in which the community can get involved in tackling environmental

crime and in schemes such the community pay back scheme whereby low level offenders undertake unpaid work in communities.

- 4.6 Domestic abuse incidents are largely unreported however a recent piece of analytical work and research undertaken by Bromsgrove CSP highlighted some key areas of support needed in specific areas of the district. Domestic Abuse as a priority is also warranted by the impact such incidents have on victims, their families and the community.
- 4.7 Bromsgrove CSP has recently developed actions aiming to improve the skills of front line officers to recognise abusive relationships and support victims. The CSP will also facilitate multi-agency coordination to support victims and increase the awareness of services to the wider community. Educational resources are also being explored to start raising awareness amongst young people.
- 4.8 Last year there were significant reductions in reported youth related anti-social behaviour; the largest reductions in the County. The harm caused by alcohol consumption amongst young people is significant and CSP resources this year aim to continue the positive action taken against youth related disorder, but also support young people and their families to address their alcohol consumption.
- 4.9 Finally the CSP are also facilitating partnership working to support people who are at risk of serious harm to themselves, other or the environment as a result of their experiences of crime, anti-social behaviour or through their own vulnerability. This work is essential in light of recent high profile cases such as the Fiona Pilkington case which is ended in fatal consequences.
- 4.10 The most significant challenge Bromsgrove CSP has faced in the context of its delivery is the removal of national indicator set and the local performance framework for local area agreements. The outcome measures (success measures) and targets associated with this framework have previously provided the CSP with a way to measure success of its projects and interventions.
- 4.11 Community Safety Partnerships are now required to identify local measures of success. This can sometimes be simple when trying to reduce the level of burglary offences which can be measured against police data however difficulty arises when trying to achieve increases in confidence, reductions in the fear of crime or non-crime community concerns where perceptions are no longer recorded as it was in the place survey.

- 4.12 Bromsgrove CSP has faced some significant challenges this year including a reduction in its Community Safety Grant. This reduction equated to an 18% reduction compared to the previous year. Two of the four partnerships within Worcestershire received an increase in their grant with Bromsgrove receiving the greatest reduction of the two partnerships that received less grant funding.
- 4.13 Bromsgrove CSP has been able to maintain its financial support for project delivery in 2011/12 compared to previous years through sourcing other funding and utilising earmarked reserves from previous financial years however this financial challenge will become further difficult knowing that the Community Safety Fund for Worcestershire will be reduced by a further 40%.
- 4.14 Other challenges that Bromsgrove CSP face includes the introduction of an independent police and crime commissioner which has been proposed through the police reform and social responsibility bill currently being debated in the House of Lords. The commissioner would have responsibility to publish a police and crime plan, set local police and crime objectives and set the budget which would include the Community Safety Grant.
- 4.15 These financial challenges and the introduction of a police and crime commissioner have placed all Community Safety Partnerships in a period of change. Bromsgrove CSP will need to consider its future partnership arrangements to sustain its strategic strength and maintain its delivery.

5. FINANCIAL IMPLICATIONS

- 5.1 None

6. LEGAL IMPLICATIONS

- 6.1 The Bromsgrove Community Safety Partnership Plan meets all legislative requirements including:
- a) Crime and Disorder Act 1998;
 - b) Police and Justice Act 2006; and
 - c) Policing and Crime Act 2009

7. POLICY IMPLICATIONS

- 7.1 None

8. COUNCIL OBJECTIVES

8.1 Council Objective 3: One Community

9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY CONSIDERATIONS

9.1 None

10. CUSTOMER IMPLICATIONS

10.1 The Bromsgrove Community Safety Partnership Plan aims to improve the quality of life to make Bromsgrove a safer place to live, work and visit. The contents of the plan give direction to partner agencies to coordinate efforts and resources by setting priorities and parameters for the deliver of crime and disorder reduction activities.

11. EQUALITIES AND DIVERSITY IMPLICATIONS

11.1 This report is to inform members of the content of the Community Safety Partnership Plan which will itself have an equality impact assessment completed. There are no equality and/or diversity implications on this scrutiny report.

12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT

12.1 None

13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY

13.1 None

14. HUMAN RESOURCES IMPLICATIONS

14.1 None

15. GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS

15.1 None

16. COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998

16.1 Decisions taken by Bromsgrove District Council with regard to the level of commitment towards the Community Safety Partnership Plan will directly affect the levels of crime and disorder within the District as will the delivery of community safety and environmental services provided by the authority in line with this plan.

17. HEALTH INEQUALITIES IMPLICATIONS

17.1 None

18. LESSONS LEARNT

18.1 None

19. COMMUNITY AND STAKEHOLDER ENGAGEMENT

19.1 The Bromsgrove Community Safety Partnership Plan has input from all of the agencies that make up the partnership. The plan is adopted formally by the responsible authorities at the Community Safety Partnership Steering Group.

20. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	
Chief Executive	
Executive Director (S151 Officer)	
Executive Director – Leisure, Cultural, Environmental and Community Services	
Executive Director – Planning & Regeneration, Regulatory and Housing Services	
Director of Policy, Performance and Partnerships	
Head of Service	YES
Head of Resources	
Head of Legal, Equalities & Democratic	

BROMSGROVE DISTRICT COUNCIL

Overview and Scrutiny Board

11th July 2011

Services	
Corporate Procurement Team	

21. WARDS AFFECTED

All wards affected

22. APPENDICES

Appendix 1 Bromsgrove CSP 2011-12 Themes and Priorities

Appendix 2 Bromsgrove Community Safety Partnership Plan 2011-12

23. BACKGROUND PAPERS

None

24. KEY

AUTHOR OF REPORT

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Bromsgrove Community Safety Partnership

2011/12 Themes and Priorities



Secure Homes

- Dwelling Burglary

Safer Streets and Public Places

- Night Time Economy
- Graffiti
- Environmental Improvements



Protecting Communities

- Youth Related anti-social behaviour
- Domestic Abuse
- Vulnerable People



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Bromsgrove Community Safety Partnership Community Safety Plan 2011-12 DRAFT

Keeping Bromsgrove Safe ... and feeling safe



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Introduction

The Community Safety Partnership plan normally covers a three year period which is reviewed and amended annually to align with current trends in crime and disorder, policy changes and ensure it is robust for the coming year. In 2011/12 Community Safety Partnerships are facing a time of change with depleting budgets and policy changes. The Bromsgrove Community Safety Partnership has therefore decided to produce a one year plan until future partnership arrangements are more certain; therefore this Partnership Plan for Bromsgrove Community Safety Partnership (CSP) covers the period from 2011-2012.

The theme for this year is continued success. This year the plan will build on the work already commenced in recent years with an emphasis on delivering projects that have significant and measurable impact that are good value for money.

The Bromsgrove Community Safety Partnership was formed as a direct response to the Crime and Disorder Act to deliver a sustainable reduction in crime and fear of crime within local communities. It brings together five responsible authorities and a range of co-operating organisations to meet the requirement of the act and achieve the partnership vision of making Bromsgrove a safe place to live, work and visit.

Bromsgrove Community Safety Partnership meets quarterly as a steering group to discuss national drivers and set strategic direction for the partnership. The group monitors performance against priorities and targets, and allocates funding and resources to partnership activities. This year the steering group will also focus on future partnership



arrangements and explore opportunities for future sustainability for partnership working. The group also receives regular updates from the Community Safety Partnership Tasking Group.

Bromsgrove's Community Safety Partnership Tasking Group, is the delivery arm to the partnership. The purpose of this group is to deliver the actions within this plan against the priorities identified in the strategic assessment. It will also respond to emerging issues that may arise. The Community Safety Partnership Tasking Group will meet monthly and bring together responsible authorities and welcome the support of cooperating members.

The main body of this document will set out the local priorities for 2011-2012, as determined by the CSP Steering group informed by a strategic assessment process; an outline of actions will be set out against each priority.

Our Vision

The vision of the Bromsgrove Community Safety Partnership is "to improve the quality of life to make Bromsgrove a safer place to live, work and visit."

This vision is underpinned by the following:

- To address the wider causes of crime and fear of crime
- To encourage community cohesion
- To reduce alcohol related harm
- To identify opportunities to reduce substance misuse
- To promote a community where domestic abuse and the fear of domestic abuse is not tolerated
- To promote a community where hate crime is unacceptable and those victims of hate crime are supported
- To provide effective, strategic leadership generating effective partnership working
- To deliver measurable outcomes
- To develop BCSP to become a forward looking partnership with a strategy that tackles the whole aspect of community safety as opposed to crime and disorder.



About Bromsgrove



Covering an area of 83.9 square miles, Bromsgrove District is a mixture of urban and rural communities, with the Clent and Lickey Hills providing a dividing line from the industrial West Midlands. The town of Bromsgrove accounts for just over a third of the total population of the District, with other population clusters in the towns of Hagley, Rubery and Wythall.

The District is served by railway lines and major roads including the M5 running north and south, the M42 and M40 to the east with further links to the M6 north. The area has a predominantly rural and agricultural appearance, but also supports a varied economy based on a range of small and medium sized businesses.

Demographics

The Bromsgrove District population has experienced growth from 87,800 in 2001 to 93,000 based on mid-2008 estimates. This is an increase of 5,200, roughly 6%. Based on ONS projections, the population of Bromsgrove is likely to remain fairly similar in the next few years, and then decline slightly over time.

The largest increases in the population of Bromsgrove for 2001-07 can be seen in the 15-19 and 60-64 age groups, increasing by 1,000 and 1,500 people respectively within this time-period. In contrast, the 30-34 age groups showed a decrease of around 1,300.

Despite the projected decrease in total population in future years, the Office for National Statistics (ONS) figures predict there will be large increases in the over 60 population of the district with a total increase of 9,700 by 2026. In comparison, projections suggest the corresponding decrease will be felt most strongly in the 35 – 44 years age bracket with a total decrease of 4,700 people.



Ethnicity

Figures from 2006 show that 94.1% of the population of Bromsgrove are White, including 91.4% White British, and 2.7% Other White/Irish. That leaves only 5.9% of the population from other ethnic backgrounds. The largest ethnic group within the District is the Indian group, which constitutes 1.3% (1,200) of the total population.

Migration

Between 2001/02 and 2007/08, Bromsgrove has been experiencing net gains in population year on year, with an increase of, on average, roughly 800 people per year. This is largely due to internal migration, with a net loss on average due to international migration.

Deprivation

Based on the Indices of Multiple Deprivation (IMD) 2007, there are 2 Super Output Areas (SOAs) in Bromsgrove, one in Charford and one in Sidemoor that are in the top 30% most deprived SOAs nationally. However, Bromsgrove also contains the least deprived areas in Worcestershire, including Barnt Green, The Oakalls and Harwood Park area, The Forelands area and Hagley. Unemployment in Bromsgrove is currently at about 2.4%¹ (December 2008), a figure that has been steadily rising for the last 12 months, but is below average for the County.

Who is in the Partnership?



Bromsgrove District Council (BDC) is a responsible authority under the Crime and Disorder Act 1998. The Council is fully committed to partnership working in tackling anti-social behaviour, crime, and disorder. BDC has adopted a coordinated common approach and performance standards in responding to anti-social behaviour across the council. There is a commitment to embed Section 17 of the Crime and Disorder Act in the Council to exceed our statutory obligations and to deliver enforcement activities in accordance with corporate priorities. BDC also fund a Community Safety Team who within their local authority role support the Community Safety Partnership by giving administration, financial and some project management support, as well represent the CSP at local, regional and national community safety forums. Regular contributors to the tasking process include the following departments:

All population information provided by the Research & Intelligence Unit, Worcestershire County Council



- Community Safety & Neighbourhood Wardens
- Licensing
- Sports Development
- Parks and Recreation
- Street Cleansing and Grounds Maintenance
- CCTV and Lifeline
- Environmental Health

West Mercia Police is totally committed to the Bromsgrove Community Safety Partnership. West Mercia Police is represented at the Community Safety Partnership Strategic Group by the Chief Inspector for Local Policing and by Bromsgrove’s Local Policing Inspector at the Community Safety Partnership Tasking Group. Resources are committed to Partnership activities as necessary.



Worcestershire

Primary Care Trust

Worcestershire Primary Care Trust recognises the importance of the Bromsgrove Community Safety Partnership in improving the health and wellbeing by working on the safety agenda across a broad range of issues. The PCT is actively engaged in particular areas which have a high impact on health, namely reducing alcohol-related harm, tackling domestic violence, and substance misuse. In all these areas effective action can only be achieved through effective partnership working.

Hereford and Worcester Fire and Rescue is fully committed to Bromsgrove Community Safety Partnership. Full support is given to the function of the Partnership through attendance at both the strategic and tasking groups by a senior officer.




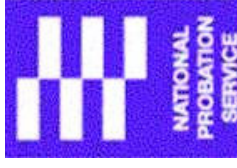
West Mercia Police Authority

West Mercia Police Authority is an independent body, made up of 17 members including local councillors, magistrates and local people. Their role is to set the policing budget and priorities taking into account the view of local people.



The Police Authority is a statutory partner of the Community Safety Partnership. At its annual meeting the Police Authority appoints a named member to act as a representative at each of the Community Safety Partnerships for the coming year. Members report back to the Police authority through the inclusivity and engagement panel.

 **Worcestershire County Council (WCC)** is fully committed to the Bromsgrove Community Safety agenda. Lead officers from Children's Services, Education, Youth Offending Services and Trading Standards are represented at the strategic and tasking groups and bring a range of resources to the Partnership table. WCC are committed to ensuring that preventative activities are available for young people within the district of Bromsgrove to divert them from crime and disorder. WCC will support the Bromsgrove Community Safety Partnership to enable young people and their families to enjoy life and to make a positive contribution to their community.



West Mercia Probation Trust works with different people who have committed different types of offences such as burglary, violence, car crime and sexual offences. They provide probation supervision, offender behaviour programmes, and specialist support services which can help reduce reoffending. From April 2010 West Mercia Probation Trust have gained responsible authority status within the Community Safety Partnership and therefore have adopted the statutory duties which come with being a responsible authority.

Other Co-operating organisations include, Worcestershire Drug and Alcohol Action Team, Bromsgrove District Housing Trust, West Mercia Crown Prosecution Service, British Transport Police, Private and Voluntary Organisations.

Our Priorities and Our Plans?

This year the aim of our strategic assessment process was to identify strategic priorities for Bromsgrove Community Safety Partnership which is more led by intelligence and less influenced by data. Priorities were determined on the basis of importance to the community, and the partnership's ability to make a significant, positive impact. Our priorities were grouped under three themes due to their links with each other, they are: Secure Homes, Safer Streets and Public Places, and Protecting Communities.



Theme: Secure Homes

Priority: Dwelling Burglary

Why is this a priority?

Bromsgrove has the highest rate of burglary in the County. This is possible because of a multitude of factors including the districts proximity to large conurbations and the districts vast road and motorway network providing fast access and egress for perpetrators. More important than the burglary statistics is the impact this offence has on its victims. Victims often have to deal with the long term emotional and physiological effects as well as the inconvenience of replacing valuables and repairing properties. National research has also highlighted the devastating impact burglary can have on the health of the elderly and vulnerable. Survey data has consistently showed us that residents fear burglary more than any other crime.

What are we going to do?

- We will be developing a home security initiative which will give residents access to home security guidance so residents feel empowered to make essential security improvements to their homes.
- We will provide extra support for our elderly and most vulnerable residents by offering home security assessments and in exceptional cases some financial and practical support to make essential security improvements.
- We will also explore the effectiveness of property marking solutions. If they prove to be beneficial we will make this technology available to residents.



Theme Safer Streets and Public Places

Priority: Night Time Economy

Why is this a priority?

Reported crime and disorder in Bromsgrove town centre is relatively low in comparison to other town centres across the County and we want it to stay that way. However the landscape of the town centre is evolving with the Town Centre Regeneration programme building momentum it is important that the Bromsgrove Community Safety Partnership has input into future developments to ensure the regeneration does not encourage or attract crime and disorder.

What are we going to do?

- We will encourage the local authority to increase CCTV coverage in Worcester Road to ensure night time, alcohol related disorder is effectively monitored and dealt with promptly
- We will review the work of the Town Centre's PUBwatch scheme to explore opportunities for increased effectiveness.
- We will formalise the links between the Bromsgrove Community Safety Partnership and the Town Centre Regeneration Programme.



Priority: Graffiti and the Environment

Why is this a priority?

We know that areas that look uncared for often attract crime and anti-social behaviour. Graffiti has been a priority within the Community Safety Partnership for a few years; unfortunately we have been unable to establish a coordinated multi-agency response to tackle this problem. We have removed large amounts of graffiti through our Community Action Days; we want to do more to prevent graffiti appearing and more to deter and detect offenders. Graffiti is featuring as a priority in this year's plan in recognition of the importance of clean streets in our neighbourhoods and to build on the previous work we have started. Survey data shows us the cleanliness of our streets is a priority for people who live, work and visit Bromsgrove.

What are we going to do?

- We will develop a joint agency graffiti management strategy within the Community Safety Partnership so that graffiti is tackled in a coordinated way between partners
- We will create a system whereby partners can share information on graffiti tags to assist in the detection of graffiti offenders.
- We will explore ways in which we can assist those communities who want to get involved in tackling environmental crime in their neighbourhood.
- We will increase the amount of work undertaken by the Community Pay Back Scheme in Bromsgrove, and explore ways in which the community can get involved in influencing the work that is done.



Theme: Protecting Communities

Priority: Domestic Abuse

Why is this a priority?

The impact of abusive relationships on victims and their families is devastating; yet most incidents go unreported. Last year the CSP conducted research into reported domestic abuse within Bromsgrove; the results were alarming. Key problem areas were identified that require focused and coordinated support including support for victims and their families, perpetrators and front line professionals; this research also highlighted a priority neighbourhood in need of support and interventions. When partners were consulted domestic abuse was also a key priority.

What are we going to do?

- We will facilitate training programmes for local professionals to ensure front line officers can recognise abusive relationship and support those victims within them.
- We will explore ways of providing educational resources on domestic abuse in priority schools.
- We will strengthen links with the countywide domestic abuse forum.
- We will increase awareness within the community of domestic abuse support services.
- We will facilitate local agencies to coordinate support for domestic abuse victims.
- We will increase local access to advice and guidance on domestic abuse for victims and friends and families of victims.



Priority: Youth Related Anti-Social Behaviour

Why is this a priority?

Anti-social behaviour is high on the national agenda and unfortunately young people are often linked to many cases of anti-social behaviour. Last year we achieved significant reductions in reported anti-social behaviour by taking a zero-tolerance approach to alcohol misuse by young people in public spaces. We will continue with this approach however our work highlighted the concern of the harm alcohol is having on our young people.

What are we going to do?

- We will continue to enforce disorder in public spaces as a result of young people's alcohol misuse however we will also deliver alcohol education messages to young people, parents and carers
- We will support activities which encourage young people to become active members of the community (good citizens).
- We will support targeted youth activities that can be linked to reductions in reported anti-social behaviour

Priority: Vulnerable People

Why is this a priority?

Bromsgrove CSP want to actively support people who are at risk of serious harm to themselves, others or the environment as a result of experiencing crime, ASB or through their own vulnerability. This is following some high profile national cases of vulnerable people who have suffered with anti-social behaviour which led to fatal consequences. This priority also recognises the needs of vulnerable people for additional support to tackle anti-social behaviour and the importance of partnership working to ensure that the appropriate level of support is being offered.



What are we going to do?

- We will facilitate partnership working to help coordinated multi-agency support for vulnerable people who are at risk of serious harm to themselves, other or the environmental as a result of experiencing crime, ASB or through their own vulnerability.

Equalities Statement & Assessment

“Bromsgrove Community Safety Partnership is dedicated to equality and values diversity within the community. The Partnership will at all times strive to use communication and engagement methods which are inclusive of the whole community.”

During 2010/11 the Bromsgrove Community Safety Partnership will conduct an equality impact assessment; this will be published in the subsequent Community Safety Partnership Plan.

- END -

For more information on the Bromsgrove Community Safety Partnership Plan and the work of the Bromsgrove Community Safety Partnership, please contact:

Bromsgrove Community Safety Partnership
c/o Community Safety Team
Bromsgrove District Council
The Council House
Burcot Lane
Bromsgrove
B60 1AA

Telephone: 01527 88 1288

Email: communitysafety@bromsgrove.gov.uk



BROMSGROVE DISTRICT COUNCIL

OERVIEW AND SCRUTINY BOARD

11th July 2011

SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor Mrs. M. Sherrey – Portfolio Holder for Community Services, Older People, the Young and Vulnerable People.
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Non-Key Decision	

1. SUMMARY OF PROPOSAL

- 1.1 An Overview and Scrutiny Proposal Form relating to the Detection rate of burglary and car crimes across the district of Bromsgrove, has been completed by Councillor S. R. Colella, which the Board needs to consider.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1), and agrees to one of the following:
- (a) that the topic is included on the work programme and the Board undertakes the investigation, discuss broad terms of reference and set a time scale for completion of the investigation;
 - (b) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation;
 - (c) that further information be requested from a relevant source before deciding whether or not further investigation is required; or
 - (d) decide to take no further action.

3. BACKGROUND

- 3.1 An Overview and Scrutiny Proposal Form relating to detection rate of burglary and car crime across the district of Bromsgrove submitted by Councillor S. R. Colella is attached at Appendix 1 for the Board to consider and discuss.
- 3.2 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation or whether a more in-depth investigation is required and a task group established.

OERVIEW AND SCRUTINY BOARD

11th July 2011

3.3 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.

3.4 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

4. KEY ISSUES

4.1 Consideration if the topic proposed is feasible for investigation and a high priority.

5. FINANCIAL IMPLICATIONS

5.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

6. LEGAL IMPLICATIONS

6.1 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

7. POLICY IMPLICATIONS

7.1 None.

8. COUNCIL OBJECTIVES

8.1 This report does not directly link to the Council Objectives.

9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY CONSIDERATIONS

9.1 There are no risk management issues directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

10. CUSTOMER IMPLICATIONS

10.1 There are no customer implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

11. EQUALITIES AND DIVERSITY IMPLICATIONS

11.1 There are no implications directly relating to this report for the Council's Equalities and Diversity Policies, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT

5.1 There are no value for money implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY

13.1 There are no climate change, carbon implications and biodiversity implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

14. HUMAN RESOURCES IMPLICATIONS

14.1 None for the purpose of this report.

15. GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS

15.1 None for the purpose of this report.

16. COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998

16.1 None for the purpose of this report.

17. HEALTH INEQUALITIES IMPLICATIONS

17.1 None for the purpose of this report.

18. LESSONS LEARNT

18.1 Not applicable for the purpose of this report.

OERVIEW AND SCRUTINY BOARD

11th July 2011

19. COMMUNITY AND STAKEHOLDER ENGAGEMENT

19.1 None for the purpose of this report.

20. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	No
Chief Executive	No
Executive Director (S151 Officer)	No
Executive Director – Leisure, Cultural, Environmental and Community Services	No
Executive Director – Planning & Regeneration, Regulatory and Housing Services	No
Director of Policy, Performance and Partnerships	No
Head of Service	No
Head of Resources	No
Head of Legal, Equalities & Democratic Services	Yes
Corporate Procurement Team	No

21. WARDS AFFECTED

All Wards

22. APPENDICES

Appendix 1 Overview and Scrutiny Proposal Form

23. BACKGROUND PAPERS

None

24. **KEY**

None

AUTHOR OF REPORT

Name: Amanda Scarce – Committee Services Officer
E Mail: a.scarce@bromsgroveandredditch.gov.uk
Tel: 01527 881443

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OVERVIEW AND SCRUTINY TOPIC PROPOSAL

Name of Proposer: Cllr Steve Colella	
Tel No: 07758739901	
Email:s.colella@bromsgrove.gov.uk	
Date: 11th April 2011	
Title of Proposed Topic:	Detection rate of burglary and car crime across the district of Bromsgrove.
Specific subject areas to be investigated:	<ul style="list-style-type: none"> • Profile of burglaries and car crime across the District of Bromsgrove since 2005. • Split by type • Split by Ward • Profile of crimes resolved
Reasons why this subject should be considered:	<p>A Hagley resident raised a question through the Freedom of Information Act to how many burglaries and car crimes reported in Hagley area were resolved over the latest annual period.</p> <p>The result was that the CID had failed to resolve any of approximately 100 crimes reported over the two categories in a year. The report was made public and caused a great deal of concern within Hagley amongst residents and stakeholders.</p> <ul style="list-style-type: none"> • The subject should be considered by the O&S Board to firstly establish the base data and confirmation of the facts. • To determine if this is a similar position across the district of Bromsgrove. • To question the relevant bodies and stakeholders to how effective the Policing Strategy is. • Determine if the level of commitment is equal to the severity of crime.
Evidence to support the need for this particular investigation:	Information provided as a request under the Freedom of Information Act.
Council priorities it links to:	Health and well being

Please return completed forms to: Committee Section,
Legal, Equalities and Democratic Services, Bromsgrove District Council
Email: scrutiny@bromsgrove.gov.uk

Appendix 1

Possible key outcomes: (i.e. what do you anticipate could be achieved?)	<ul style="list-style-type: none"> • Confirmation of performance by Ward and District level. • Work plan for the CDRP as a standing order item on the O&S agenda. • Action Plan to resolve any areas of concern/under performance. • Raise and Praise performance where due. • Recognition of reporting system and policing requirements.
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Please indicate if any of the following apply to the proposed subject area:

CRITERIA	NO	YES	Why?
Is it a priority issue for the Council or the Local Strategic Partnership?		Y	Fits into the CDRP
Is it an important issue for local residents?		Y	To tackle crime and the fear of crime.
Is it a topic where Overview and Scrutiny could feasibly and constructively make recommendations?		Y	This is a key factor within the LSP
Is it a topic where external review would be helpful?		Y	Challenges the performance of one element of the policing team.
Is it a topic where a review could be made in time to make recommendations for the executive decision making process?		Y	Applies pressure on the CDRP
Is it a poorly performing service?			To be determined
Is it a review that could render significant savings or value for money?			To be determined
Is the topic strategic in scope?		Y	Determines the effectiveness of the twin track approach of prevention and detection.

BROMSGROVE DISTRICT COUNCIL

OERVIEW AND SCRUTINY BOARD

11th July 2011

SCRUTINY INVESTIGATION PROPOSAL

Relevant Portfolio Holder	Councillor M. Webb – Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Relevant Head of Service for Overview and Scrutiny	Claire Felton – Head of Legal, Equalities and Democratic Services
Non-Key Decision	

1. SUMMARY OF PROPOSAL

- 1.1 An Overview and Scrutiny Proposal Form relating to the Recreation Road Car Park, has been completed by Councillor S. P. Shannon, which the Board needs to consider.

2. RECOMMENDATIONS

- 2.1 That the Board considers the completed proposal form (at Appendix 1), and agrees to one of the following:
- (a) that the topic is included on the work programme and the Board undertakes the investigation, discuss broad terms of reference and set a time scale for completion of the investigation;
 - (b) that the topic is included on the work programme and a Task Group is established to undertake a more in-depth investigation, appoint a Chairman for the Task Group and set a time scale for completion of the investigation;
 - (c) that further information be requested from a relevant source before deciding whether or not further investigation is required; or
 - (d) decide to take no further action.

3. BACKGROUND

- 3.1 An Overview and Scrutiny Proposal Form relating to the Recreation Road Car Park submitted by Councillor S. P. Shannon is attached at Appendix 1 for the Board to consider and discuss.
- 3.2 If the Board decides that it does wish to investigate this topic further, it then needs to decide whether it is appropriate for the Board itself to undertake the investigation or whether a more in-depth investigation is required and a task group established.

OERVIEW AND SCRUTINY BOARD

11th July 2011

3.3 Another option is for the Board to request further information on the topic from a relevant source to assist Members to decide whether an investigation is required.

3.4 Alternatively, the Board could decide that it is not a topic it wishes to investigate, in which case no further action would be required.

4. KEY ISSUES

4.1 Consideration given as to whether the topic proposed is feasible for investigation and a high priority.

5. FINANCIAL IMPLICATIONS

5.1 There are no financial implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

6. LEGAL IMPLICATIONS

6.1 There are no legal implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

7. POLICY IMPLICATIONS

7.1 None.

8. COUNCIL OBJECTIVES

8.1 This report does not directly link to the Council Objectives.

9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY CONSIDERATIONS

9.1 There are no risk management issues directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

10. CUSTOMER IMPLICATIONS

10.1 There are no customer implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

11. EQUALITIES AND DIVERSITY IMPLICATIONS

11.1 There are no implications directly relating to this report for the Council's Equalities and Diversity Policies, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT

5.1 There are no value for money implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY

13.1 There are no climate change, carbon implications and biodiversity implications directly relating to this report, however, if the proposal is accepted, any implications would be considered as part of any subsequent investigation undertaken.

14. HUMAN RESOURCES IMPLICATIONS

14.1 None for the purpose of this report.

15. GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS

15.1 None for the purpose of this report.

16. COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998

16.1 None for the purpose of this report.

17. HEALTH INEQUALITIES IMPLICATIONS

17.1 None for the purpose of this report.

18. LESSONS LEARNT

18.1 Not applicable for the purpose of this report.

19. COMMUNITY AND STAKEHOLDER ENGAGEMENT

OERVIEW AND SCRUTINY BOARD

11th July 2011

19.1 None for the purpose of this report.

20. OTHERS CONSULTED ON THE REPORT

Portfolio Holder	No
Chief Executive	No
Executive Director (S151 Officer)	No
Executive Director – Leisure, Cultural, Environmental and Community Services	No
Executive Director – Planning & Regeneration, Regulatory and Housing Services	No
Director of Policy, Performance and Partnerships	No
Head of Service	No
Head of Resources	No
Head of Legal, Equalities & Democratic Services	Yes
Corporate Procurement Team	No

21. WARDS AFFECTED

All Wards

22. APPENDICES

Appendix 1 Overview and Scrutiny Proposal Form

23. BACKGROUND PAPERS

None

24. **KEY**

None

AUTHOR OF REPORT

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E Mail: a.scarce@bromsgroveandredditch.gov.uk
Tel: 01527 881443

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OVERVIEW AND SCRUTINY TOPIC PROPOSAL

Name of Proposer: Sean Shannon	

Tel No: _01527 878736 / 07790707622_____ Email:	
s.shannon@bromsgrove.gov.uk _____	
Date: _12/6/2011 _____	
Title of Proposed Topic:	Review of Recreation Rd parking operations
Specific subject areas to be investigated:	1 Entry/exit system for taxi/private hire operators. 2 Flooding/drainage issues Market St side of car park.
Reasons why this subject should be considered:	Both problems long standing and unresolved, generating complaints from car park users, pedestrians, town centre visitors and taxi & private hire operators.
Evidence to support the need for this particular investigation:	Verbal from Taxi operators and Taxi Operators Association. Photographs. Correspondence between S.Martin & S.Shannon
Council priorities it links to:	Promote town centre as nice place to visit and good place to do business.
Possible key outcomes: (i.e. what do you anticipate could be achieved?)	Introduce change to Taxi /P.H. access arrangements. Installation of drainage system to Market St side of car park to halt illegal discharge of surface water on to Market St pavements.

Please indicate if any of the following apply to the proposed subject area:

CRITERIA	NO	YES	Why?
Is it a priority issue for the Council or the Local Strategic Partnership?		y	<i>Inaction over both issues has generated complaints and adverse comments from taxi trade and town centre visitors</i>
Is it an important issue for local residents?		y	Affects taxi users and town centre visitors in wet weather.
Is it a topic where Overview and Scrutiny could feasibly and constructively make recommendations?		y	Surely this is main function of the Board
Is it a topic where external review would be helpful?		y	Broader input of opinion would be beneficial.

Please return completed forms to: Committee Section,
Legal, Equalities and Democratic Services, Bromsgrove District Council
Email: scrutiny@bromsgrove.gov.uk

Appendix 1

Is it a topic where a review could be made in time to make recommendations for the executive decision making process?		y	Would assume this is possible.
Is it a poorly performing service?	*	*	This car park produces large cash income for the Council but also generates large number of complaints.
Is it a review that could render significant savings or value for money?		n	Value could be gained from reduction of conflict situation. Shoppers who have had their taxi journeys disrupted or visitors to town centre who have been “soaked to the skin” while waiting to use Market St pedestrian crossing might return to Bromsgrove.
Is the topic strategic in scope?		n	Both issues could be more accurately described as “retrospective correction” than strategic.

FORWARD PLAN OF KEY DECISIONS

1 JULY TO 31 OCTOBER 2011

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 July 2011 to 31 October 2011. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. It also includes decisions to be taken over a longer period where these are known. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth	Leader of the Council and Portfolio Holder for Finance, Partnerships and Economic Development
Councillor Mrs. M. A. Sherrey	Deputy Leader of the Council and Portfolio Holder for Community Services, Older People, the Young and Vulnerable People
Councillor M. J. A. Webb	Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning
Councillor Dr. D. W. P. Booth	Portfolio Holder for Business Transformation (including ICT) with special responsibility for the Town Centre Regeneration and Special Projects
Councillor C. B. Taylor	Portfolio Holder for Planning, Core Strategy, Regulatory Services and Strategic Housing
Councillor M. A. Bullivant	Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or email: committee@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet (Special) 20 July 2011	Cabinet 1 June 2011	Building Control Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 20 July 2011. Delayed by officers.
2	Cabinet (Special) 20 July 2011	Cabinet 1 June 2011	Land Charges Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor C. B. Taylor	*Cabinet will make recommendations to the full Council on 20 July 2011. Delayed by officers.
3 page 49	Cabinet (Special) 20 July 2011		North Worcestershire Emergency Planning Shared Service (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 20 July 2011.
4	Cabinet 7 September 2011		Car Parking Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 14 September 2011
5	Cabinet 7 September 2011		Printing Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 14 September 2011
6	Cabinet 7 September 2011		Statement of Accounts 2010/11	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 14 September 2011

7	Cabinet 7 September 2011		Finance & Performance Monitoring Report Quarter 1 2011/12	Non-Key	Councillors R. Hollingworth and M. A. Bullivant	
8	Cabinet 5 October 2011		Legal & Democratic Services Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 16 November 2011
9	Cabinet 5 October 2011		Accountancy Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 16 November 2011
10	Cabinet 5 October 2011		Home Choice Plus Allocations Policy Review	Key	Councillor C. B. Taylor	
11	Cabinet 5 October 2011		Safeguarding Policy and Procedure (for children, young people & vulnerable adults)	Key	Councillor Mrs. M. A. Sherrey	
12	Cabinet 7 December 2012		Customer Services Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. A. Bullivant	*Cabinet will make recommendations to the full Council on 16 November 2011
13	Cabinet 4 January 2012		Community Services Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 18 January 2012
14	Cabinet 1 February 2012		Homelessness Grant - Performance of 2011/12 Schemes and Proposed Funding of Schemes for 2012/13	Key	Councillor C. B. Taylor	

15	Cabinet 7 March 2012		Civic Support Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council on 14 March 2012
16	7 March 2012		Phase 3 Leisure Services Shared Service Business Case (<i>this report will contain exempt information and be considered in private session</i>)	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council on 14 March 2012

Note
There is no Cabinet meeting scheduled for August 2011

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KEY DECISION

Proposed to be made by the Executive/Cabinet on **5th October 2011**

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Cllr Kit Taylor</p>	<p>ITEM</p> <p>HOME CHOICE PLUS ALLOCATIONS POLICY REVIEW</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>A Report to Request Approval of a revised Home Choice Plus allocations policy</p> <p>REPORT AUTHOR Andy Coel, Strategic Housing Manager and Amanda Glennie, Strategic Housing Officer</p>	<p>SUMMARY</p> <p>Home Choice Plus will have been in operation for 3 years in Oct 2011 and in view of changes in Government guidance and policy we have carried out a review of the way we prioritise applicants in need of housing and allocate properties. Some of the changes will ensure that the policy is compliant with current legislation.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant effect on all wards</p>

<p>CONSULTATION DETAILS</p> <p>Stakeholders Home Choice Plus Partners – all Worcestershire local authorities (excluding Redditch) plus Stratford.</p>	<p>Method of Consultation</p> <p>On line Survey for applicants, members of the public, partners and other interested bodies.</p>	<p>Consultation period or dates</p> <p>June – July 2011</p>
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DECISION TO BE MADE IN PARTNERSHIP WITH
N/A

KEY DECISION

Proposed to be made by
the Executive/Cabinet on
1st February 2012

LEAD MEMBER/ PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Cllr Kit Taylor	HOMELESSNESS GRANT REPORT ON PERFORMANCE OF SCHEMES FUNDED 2011/12 AND PROPOSED FUNDING OF SCHEMES FOR 2012/13	All
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>A report to confirm expenditure of grant for 2011/12 and request for homelessness grant funding of schemes for 2012/13</p> <p>REPORT AUTHOR Andy Coel, Strategic Housing Manager and Amanda Glennie, Strategic Housing Officer</p>	<p>SUMMARY</p> <p>The report will provide Members with a progress report on schemes currently in place in the District for 2011/12 and seeks Members approval for the award of grant to specific schemes during 2012/13 recommended by the Homelessness Strategy Steering Group.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant effect on all wards</p>

<p>CONSULTATION DETAILS</p> <p>Stakeholders Registered Housing Providers, Charities, CAB, Supporting People, Childrens Services, Specialist housing organisations.</p>	<p>Method of Consultation</p> <p>Consultation with Homelessness Strategy Steering Group</p>	<p>Consultation period or dates</p> <p>Nov – Dec 2011</p>
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DECISION TO BE MADE IN PARTNERSHIP WITH
N/A

OVERVIEW & SCRUTINY BOARD

WORK PROGRAMME

2011-12

This Work Programme consists of two sections: Items for future meetings (including updates) and Task Group Reviews.

RECOMMENDATIONS:

(a) To consider and agree the work programme and update it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Other Information
11th July 2011	Bromsgrove Community Safety Partnership Plan 2011-12	
	Alcohol and Anti-Social Behaviour, including hospital admissions	Topic Proposal originally put forward by Cllr Dent and carried over from previous work programme
	Detection of Crime	Topic Proposal put forward by Cllr Colella
	Recreation Road Car Park	Topic Proposal put forward by Cllr Sean Shannon
	Reduction in Bus Services	Topic Proposal put forward by Cllr Bloore
	The Council's Ethical Policy – Verbal update	Topic Proposal put forward by Cllr Peter McDonald
	Planning Enforcement – Investigation Update	Set terms of reference, aims and objectives, timetable, witnesses and questions
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	

19th September 2011	Quarter 1 Finance & Performance Monitoring Report	
	Council Annual Report	
	Local Development Framework and Consultation Exercise - Update	
	Planning Enforcement – Investigation Update	
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	
24th October 2011	Data Quality Strategy 6 month Update	
	Quarterly Recommendation Tracker	
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	
21st November 2011	Quarter 2 Finance & Performance Monitoring Report	
	Sustainable Community Strategy	
	Inquiry into the Alvechurch Multi Use Games Area (MUGA)	12 Month Review to monitor implementation of recommendations.
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	
5th December 2011 (5.00 p.m.) <i>TBC</i>	Budget Scrutiny	
19th December 2011	Sustainable Community Strategy Annual Report	
	Forward Plan	For information
	Questions to Witnesses – 23rd January 2012	
3rd January 2012 (5.00 p.m.) <i>TBC</i>	Budget Scrutiny	
23rd January 2012	Quarterly Recommendation Tracker	
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	
27th February 2012	Quarter 3 Finance & Performance Monitoring Report	
	Performance Management Strategy	
	Forward Plan	For information

	Overview & Scrutiny Work Programme 2011-12	
26th March 2012	Council Plan	
	Forward Plan	For information
	Overview & Scrutiny Work Programme 2011-12	
23rd April 2012	Enforcement and Fixed Penalty Notices for Environmental Services	Review following implementation of new scheme.
	Quarterly Recommendation Tracker	
	Forward Plan	

Member Training

11th July 2011 – Introduction to the Scrutiny of Crime and Disorder Reduction Partnerships (5.00 p.m.)

Budget Meeting Dates (Provisional)

5th December 2011 – 5.00 p.m.
3rd January 2012 – 5.00 p.m.

Scrutiny of Crime & Disorder Partnership Meeting Dates

TBC

Reports not allocated

Improvement Plan (annual)
Shared Services Highlight Report - Quarterly
Annual Review of Call In
Write Off of Debts – Quarterly Report
Sickness Absence – Quarterly Report

OVERVIEW & SCRUTINY TASK GROUP/INQUIRY REVIEWS

2011-12

Task Group	Date of Review (when Task Group is due to reconvene)
Inquiry into the Alvechurch Multi-Use Games Area (MUGA)	November 2011

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